

## Timeline for Structured Clinical Faculty Third-Year Review

<b>DATES</b>	<b>RESPONSIBLE PARTIES</b>	<b>TASK</b>
October 1	Dean	Dean notifies clinical faculty who are to receive third-year review.
No later than December 15	Department Clinical Faculty Review Committee (DCFRC) chair, Clinical faculty undergoing 3-year review	DCFRC chair meets with clinical faculty who are to receive third-year review.
First Monday in March	Clinical faculty undergoing 3-year review	Last date for clinical faculty to submit materials to DCFRC.
April 1 *	DCFRC	Report of third-year review of clinical faculty submitted by DCFRC to the department chair, to the dean, and respective faculty.
April 15*	Department chair	Comments concerning third-year review of clinical faculty (along with DCFRC review) submitted by department chair to the dean and respective faculty.
June 1*	Dean	Comments concerning third-year review of clinical faculty submitted by the dean to the Provost/Academic Vice President and respective faculty.
Upon receipt from the provost	Dean	Dean forwards to clinical faculty member any comments from the provost.

Timeline approved by the Dean and Chair of CEHD Faculty Affairs Committee – September 14, 2017

\*Within 3 days of receipt of review, the respective faculty member has the right to respond in writing to any or all of these evaluations, and copies of the candidate's response(s) will be included in the material reviewed at all higher levels.

Approved November 30, 2015 by the Faculty Affairs Committee: (matching text approved in the Guidelines for Promotion of Clinical Faculty Members CEHD, version 1.4, April 2, 2015, section 4.1)

December 11, 2015: Presented to the College of Education and Human Development Faculty

April 22, 2016: Approved by the College of Education and Human Development Faculty