

College of Education & Human Development

Intent to Submit a Grant or Contract Proposal

Completion of this form is requested of all Faculty members planning to prepare a grant or contract proposal to any government, non-profit or foundation sponsor. The form will be used to coordinate resources for support of proposal development for both internal & external submissions.

***Recommended: Submit 30 days prior to agency deadline, 60 days for complex proposals**

By completing and submitting this form an email will be sent to the Office of Research and Sponsored Projects at ORSP@gsu.edu . Once received a pre-award liaison will contact the PI to schedule a planning meeting.

PD/PI Name:

Today's Date:

Department:

Campus Telephone Number:

Email:

Alternate Contact (optional – e.g. admin, business manager):

Key/Other Personnel: Co-I, GRA, Staff, etc.

Select College of Key/Other Personnel

Type of Project: (Basic Research, Instruction, etc.)

Project Title (if known):

Type of Funding:

Federal

Private Industry

Foundation

Internal Funding/GSU

Other

If you choose "Other" list whether Federal Contracts or State Funding, etc.

Name of Sponsor:

Weblink to PA/RFP:

Submission Deadline Date:

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