

**CEHD Staff Council Special Meeting
November 30, 2016**

David Brown called the meeting to order at 11:10 AM.

There is not a quorum of staff members present however, the meeting must be held because of the timeline of the Dean's Evaluation

Dean must be evaluated in his third year of service according to the Senate guidelines. A special ad hoc committee must be formed. There must be one exempt staff member on this ad hoc committee. The committee will synthesize the data and write the report.

Nominations Include:

Glenda Haliburton
Ruth Ebenezer-Cook
Sam Daniel
Nancy Keita
Immanuel Chandler

Glenda Haliburton was voted in as the staff member who will serve on the committee.