ATTENDING:
Candiss Addison, Ruth Ebenezer, Katie Lowry, *Heather Henley, Gabriela Mcnicoll, Shaila Philpot, Ada Perry, Letitia Williams

*Early Exit

EXCUSED: NA

AGENDA ITEM 1 – TOPIC: Welcome

ACTION ITEM 1
NA

AGENDA ITEM 2 – TOPIC: Review and Approve Meeting Minutes
11/28/17 Council Meeting

ACTION ITEM 2
Approval motioned, and 2nd for approval by the council.

AGENDA ITEM 3 – TOPIC: 2018 CEHD Staff Development Day on March 13, 2018
Muffins, fruit and granola bars were provided free of charge last year by the Child Development Ctr.
Candiss – Provided an update listing facilitator options for selection.
The listing included associated costs for the honorarium and food; estimated costs 3,000.
Group voted for Rich St. Denis as the facilitator for this year’s program.

ACTION ITEM 3
2018 CEHD Staff Development Day on March 13, 2018
Candiss will confirm logistics with the facilitator.
Katie – Will remind Dean Albert to inform chairs/directors to allow staff participation.
Ada - Volunteered the Child Development Program for providing morning snacks again this year.
AGENDA ITEM 4 – TOPIC: Department Chair Evaluation
  Katie – Final Draft: Arts & Sciences evaluation was the replica for CEHD’s evaluation.

ACTION ITEM 4
  Department Chair Evaluation
  NA

AGENDA ITEM 5 – TOPIC: CEHD Staff Council Newsletter
  Katie will put together the newsletter for February 2018 and send out.

ACTION ITEM 5
  CEHD Staff Council Newsletter
  Send any information to be included to Katie.

AGENDA ITEM 6 – TOPIC: TED Talks
  Katie – Solicited volunteers for the February TED Talk session.

ACTION ITEM 6
  TED Talks
  Recommendation: An announcement for volunteers be included in the newsletter.

AGENDA ITEM 7 – TOPIC: Staff Mixer
  Katie solicited ideas about where to host the next mixer since East Coast Wings closed indefinitely.
  Ideas: Braves All Star Grill, Hudson Grille, Sidelines Sports Grille, J.R. Crickets, Meehan’s Pub

ACTION ITEM 7
  Staff Mixer
  Next mixer will be scheduled in March (March 16th) once location confirmed.
  East Coast Wings now 55th & Park Restaurant – DETERMINED LATER TO CONTINUE W/SAME LOCATION.

AGENDA ITEM 8 – TOPIC: Technical Training Update
  Katie – Solicited ideas from council members.

ACTION ITEM 8
  Technical Training Update
  Council members agreed upon not hosting a training in February.
AGENDA ITEM 9 – TOPIC: Managers Certificate Training
Katie – 8 people currently in the PILOT Program which the Dean’s Office is paying for.
Kick off meeting was today (1/31/18); a pre-assessment conducted in order to determine the ROI.
“Return on Investment” – An assessment will be made at the end as to the overall success of the program.
The Dean will decide if the training will continue after the final assessment is complete.
The program runs for 1 ½ years; Target Audience: Supervisors; It’s self-pace instruction.

ACTION ITEM 9
Managers Certificate Training
Council consensus

AGENDA ITEM 10 – TOPIC: CEHD Staff Council Business
GSU Council Member elections underway.
CEHD had 12 members; only 11 members needed to be in compliance.
Process has been that CEHD does an announcement whenever there is a vacant seat on the council.
Gabriela Mcnicoll/Letitia Williams are GSU Staff Council Member Representatives; requirement is four.
Mi’yata Johnson – Expired term for GSU Council
Dana Salter – Seat Relinquished
Courtland Bridge Construction discussed – T Deck mentioned as possible option for parking.
T Deck is located off Auburn Avenue next to 25 Park Place.
Katie inquired about possible guests to invite to the staff council meeting for spring on 2/23/18.
Suggested: Keith Sumas – Courtland Street Bridge Project & Robert Elmore – OneUSG Connect.

ACTION ITEM 10
CEHD Staff Council Business
Two vacant GSU council member seats and one internal CEHD member seats available.
Gaby is working on the template for the staff council nomination.

MEETING ADJOURNED 2:30 pm