

**CEHD Staff Council
Meeting Minutes
January 26, 2016
Room 956 CEHD**

Call to Order

David Brown called the meeting to order at 2:08 PM and welcomed the group.

Attendees:

Baker, Kashira
Bhatti, Uzma
Brown, David
Carter, Michael
Henley, Heather
Lowry, Katie
Meister, Hillary
Perry, Ada
Philpot, Shaila

Excused due to scheduling conflict:

Chandler, Immanuel
Ebenezer, Ruth

Approval of the minutes – Hillary Meister moved to approve the minutes from December 1, 2016, Michael Carter seconded, all were in favor.

2017 Staff Development Day Announcement – Discussed the CEHD Staff Development Day flyer, there were several recommendations made to re-arrange the look and feel of the flyer. Katie Lowry and Kashira Baker will work on those changes and send a draft to the Staff Council. The goal is to send the announcement out next week.

Community Coffee – The community coffee honoring and thanking our GSU Police Officers will take place on Tuesday 1/31/17 from 10:00 AM – 11:00 AM in Room 1030. Victoria Smalls has sent the invitation out to the GSU police on day shift. Thanks to those who offered to volunteer to meet and greet on the day of the event.

CEHD Spring Staff Meeting –

- The Dean's calendar only allows him to meet on February 3, 2017. Meeting will start at 9:00 AM – 10:30 AM in Room 150. David will send out the announcement tomorrow morning.
- We will need to elect 2 new staff council members. Uzma and David's CEHD Staff Council term will end in March, 2017.
- There was a discussion about Uzma serving as a Special Advisor to the CEHD Staff Council so that she can continue her work on the CEHD Staff Climate Survey and the

Mentoring, Mindfulness, and Morale initiative. The council is in agreement with this suggestion.

Meeting Adjourned at 2:56 PM