

CEHD Spring Staff Meeting
Meeting Minutes
Room 150
February 17, 2017

Meeting Convened at 9:10 AM

Special Guests - GSU Police - Lt. Nicolay Hammond and Sgt. Ericka Boykin –

- Lt. Nicolay Hammond presented information on various services offered by the GSU Police. You may contact Lt. Hammond 770-274-5318 or nhammond1@gsu.edu
 - The GSU Police are certified by the State of Georgia and are on duty 7 days a week 24 hours a day and 365 days a year. In case of emergency please call 404-413-3333, if you call 911, the Atlanta Police Department will re-route the call the GSU Police. There are a total of 88 Emergency Call boxes on the GSU campus.
 - The GSU Police houses a Lost and Found, Vehicle Assistance (battery jumps and tire changes). The Safety Escorts operate 24/7.
 - Crime Investigations, 3 investigators for 6 campuses. Campus Safety is a community effort. Make sure your office is closed when you leave, be a little untrusting. Looking for things that are quick to take, inventory your equipment often.
 - In case you do have equipment stolen, there is a national database for stolen items with serial numbers.
 - Visit www.Safety.gsu.edu for more information.
- Sgt. Ericka Boykin presented programs and services offered through the Crime Prevention department. You may contact Sgt. Boykin's office by calling 3-3213 elewis29@gsu.edu
- Crime prevention programs include: Fight to Flight Classes, Drug and Alcohol Awareness, Response to An Active Shooter, Workplace Violence, and Campus Safety Programs.
 - Do not leave your bags unattended.
 - Download the Live Safe App on your telephone, tells you what street you're on, where the call boxes are, take a picture or text on this app, and lets them know what is going on.
 - Walk confidently with your head up, don't text and walk.
 - Pay attention, start thinking about how you would describe a person, height, color, significant that they are wearing.
 - Evacuation tips: Stay calm, do not rush, do not panic, use the nearest safe stairs and proceed to the nearest exit. Discussed sheltering in place, if it is unsafe to leave your area.

Message from the Dean (Dr. Paul Alberto)

- **CEHD Community Coffee** was held with the GSU Police Officers on day shift. Many of them have commented on how nice it was we met with them. The new Police Chief Joseph Spillane was there in attendance.
 - The Dean met with the Police recently to tell him our concerns in the CEHD. The Chief is very concerned about Wall Street and has added this to their patrol. Also discussed the issue of the Escort Service who just drop you off on the street and don't take you to your car. Unfortunately, the vans can't get into the decks. Chief Spillane has ordered alternative vehicles that will get you into the lots.
 - Discussed how grateful we are for the Security personnel at the CEHD front desk. They are much more interactive and professional. Please tell them thank you.
 - Discussed the new turnstile system in the lobby, we are waiting on a quote.
 - Jackie Lund walked the Chief down to the Sports Arena to look at areas of concern.

- Kim Moore asked if the officers walk the floors. Discussed how some professors don't like the Police to patrol during class time because their radios disturb class. Lt. Boykin talked about their recent Safety Walk. They walked the entire Atlanta Campus at night to see how dark it was, looked for propped doors, imperfections in the sidewalks where someone could fall down, lights out, etc.
- Crim Center has programs on Saturdays and they are here on until 5:00 PM. Can the police be here until 5:00 on those days? They usually leave at 2:00 PM. Lt. Hammond responded that watch commanders are going to be changing the shifts, based on an classroom activity report they are currently analyzing.
- The GSU Police's budget has been increased to hire 75 more officers, 25 have been hired this year. The GSU Police are working with the Art Department on the new uniforms.
- Ruth Ebenezer asked if the vehicles are handicap accessible, the Speech Language Hearing Clinic has a large population of physically challenged individuals. They said they would get back to us about this.
- Nancy Keita – spoke about the cross walk from MARTA can't see past the MARTA buses. The GSU Police took this concern to MARTA. Violent crimes in the Underground area, push their bus terminals out of the area, they are looking into it.
- **Budget Redirection** – The Dean couldn't say much about the budget redirection because he is meeting with the Chairs and Deans on Monday. The President's Office is redirecting \$700,000 from the CEHD budget. There will be no termination of staff. The total redirection for the University is 9 Million. 1 million will be allocated to the GSU Police. The Georgia House approved a 2% raise for teachers and state employees. The Georgia Senate may not agree and will need to negotiate with the Governor. The proposal will go to the Board of Regents in April, they have the final say about what the average raise and the range will be. Because there is no tuition raise after the University redirects \$700,000. The CEHD will be asked to cover with the 2% raise.

Staff Council Elections (via silent ballot) - Tabled until after the University Staff Council vote.

Climate Survey CEHD Staff – Uzma Bhatti - The Dean is concerned with the high staff turnover in the College. He asked the CEHD Staff Council to create a climate survey which was approved by the Dean and the Chair's Council. The link to this anonymous survey will be sent out today and is due by March 3, 2017.

2017 Staff Development Day -Katie Lowry - The next Staff Development Day will be held on Tuesday, March 14, 2017 from 9:00 AM – 4:00 PM at Indian Creek Lodge. This will be a day of fun and interactive activities to help you and your team uncover and develop your natural talents using the Clifton Strengths Finder. You must RSVP by March 1, 2017 to participate and complete the Strengths Finder Assessment by March 7, 2017.

CEHD PR Unit Announcements -Angela Turk

- Graduation will no longer be held at the Georgia Dome.
- The CEHD Spring 2017 Convocation is only for Masters and Ed.D. Level candidates and will be held at the Rialto Center for the Arts on Thursday, May 11th at 10:30 AM. No tickets are required for this event.
- The University Commencement is only for undergraduates and will be held at Georgia Tech in the McCamish Pavilion on Monday, May 8th at 10:00 AM. Graduates are only allowed 6 tickets for this event. Please see www.commencement.gsu.edu for further details.

- The PhD hooding ceremony will be held at the Rialto Center for the Arts on May 10th at 7:00 PM.
- Please attend the Diversity Forum to be held next Friday, February 24, 2017 in Room 1030.
- The 28th Annual Benjamin Mays Lecture will be held on February 21st at 6:30 PM in the Student Center East Ballroom. There will be a reception from 5:30 – 6:30 in the Crim Center. PhD hooding on May 10th at Rialto at 7:00 PM

Safety Updates - Immanuel Chandler – Immanuel discussed the new turn stiles in the lobby area which are coming from the GSU Library.

Welcome new hires/transitions –

- **Kenya Walker** moved to the Office of Research and Sponsored Programs, her title is a Grants & Contracts Officer II.
- **Adrienne Williams** is working in the Dean’s Office, her title is Data Entry Clerk. Adrienne will be working with Heather Henley.
- **Shartara Rox** is working in the Office of Academic Assistance and Graduate Admissions, her title is Administrative Assistant.

New Chair Announcement – David Brown will be stepping down as the CEHD Staff Council Chair as the end of his 1 year appointment is at the end of March. Katie Lowry will be the new CEHD Staff Council Chair starting April 1, 2017 – March 31, 2018. Katie Lowry thanked David for his service and his significant contributions to the CEHD Staff Council.

Meeting Adjourned at 10:40 AM