
College of Education and Human Development

Fall Staff Meeting

Location: CEHD 150

Date: Friday, September 15, 2017

Time: 9:30 a.m.-10:30 a.m.

Agenda details:

- ❖ Message from the Dean -Dr. Paul Alberto
- ❖ HR Updates – Robert Elmore
- ❖ CEHD PR Unit Announcements -Angela Turk
- ❖ Safety Updates -David Brown
- ❖ Announcements – Katie Lowry
 1. Live Safe App Tutorial
<https://www.youtube.com/watch?v=fuTzoX-7VnU>
 2. Green Zone Training Video
https://mediaspace.gsu.edu/media/1_405017va
 3. Climate Survey Results and action plan
 - (a) Coaching Skills for Managers - Katie
 - (b) Managers Certificate Training - Katie
 - (c) Microsoft Excel Training – Gaby or Michael?
 - (d) Implicit Bias Training – Dean or Katie
 - (e) Georgia State Women’s Mentoring Program - Dana?
 - (f) Staff Innovators Program – Should we bring someone in to talk about this?
 4. Holiday Party Update – Call for Gift Basket Donations – Ada?
- ❖ Introductions of new staff members.

Important Dates

CEHD Staff Mixer

Friday, Sept 22

5:30-7 p.m.

East Coast Wings

55 Park Place, N.E. Atlanta

TED Talks

Friday, Sept 29, Oct 27, 12/1

12-1 p.m.

Room 1030 – CEHD

Holiday Party

Thursday, Dec 7

3-5 p.m. Rialto Center for the Arts

CEHD Staff Development Day

Tuesday, March 13, 2018

9 a.m. – 4 p.m.

