

Timeline for Structured Clinical Faculty Five-Year Review

DATES	RESPONSIBLE PARTIES	TASK
October 1	Dean	Dean notifies faculty who are to receive five-year structured review.
No later than January 31	Department Clinical Faculty Review Committee (DCFRC) chair	DCFRC chair meets with clinical faculty who are to receive five-year review.
First Monday in March	Clinical faculty undergoing five-year review	Last date for clinical faculty undergoing five-year review to submit materials to DCFRC.
Second Monday in April *	DCFRC	Report of five-year review of clinical faculty submitted by DCFRC to the department chair, to the dean, and to the respective faculty.
May 1*	Department chairs	Comments concerning five-year review of clinical faculty submitted by department chair to the dean and respective faculty.
June 2 *	Dean	Comments concerning five-year review of clinical submitted by dean to the Provost/Academic Vice President and respective faculty.
June 2	Dean	Dean forwards to respective faculty any comments from the provost.

*Within 3 days of receipt of review, the respective faculty member has the right to respond in writing to any or all of these evaluations, and copies of the candidate's response(s) will be included in the material reviewed at all higher levels.

Approved November 30, 2015 by the Faculty Affairs Committee: (matching text approved in the Guidelines for Promotion of Clinical Faculty Members CEHD, version 1.4, April 2, 2015, section 4.2)

December 11, 2015: Presented to the College of Education and Human Development Faculty

April 22, 2016: Approved by the College of Education and Human Development Faculty