

Appendix F: Timeline for Cumulative Review of Tenured Faculty

If the University is closed on a specific date, then by the end of the next business day. In cases where University timelines differ from the College timelines included in this document, University timelines take precedence and will be followed

DATES	RESPONSIBLE PARTIES	TASK
During the month of September	Departments	Departments elect representatives to the CCRTF.
October 1	Dean	Dean notifies faculty who are to receive five-year cumulative review.
October 1	Department chairs	The Department chair notifies the dean and the chair of FAC of the elections described above.
By November 15	Chair of FAC	Chair of FAC will convene CCRTF. The purpose of the initial meeting will be to elect a chair of CCRTF and to establish a date for the information session(s) for those tenured faculty, who are to receive five-year cumulative review.
No later than January 31	CCRTF	CCRTF holds information session(s).
February 15	Faculty undergoing five-year cumulative review	Last date for tenured faculty receiving five-year cumulative review to submit materials to CCRTF.
March 15	CCRTF	Results of five-year cumulative review of tenured faculty submitted by CCRTF to the tenured faculty, to the department chair, and to the dean.
April 15	Department chairs	Comments concerning five-year cumulative review of tenured faculty submitted by department chair to the dean and respective faculty.
June 1	Dean	Comments concerning five-year review of tenured faculty submitted by dean to the Provost/Academic Vice President and respective faculty.
Upon receipt from the provost	Dean	Dean forwards to tenured faculty any comments from the provost.

Timeline approved by the Dean and Chair of CEHD Faculty Affairs Committee – September 14, 2017